

## **Terms & Conditions**

*By booking a rehearsal at Basement Studio you are entering into a contract by which you are agreeing unconditionally on behalf of the band/artist to abide by the studio's terms and conditions as detailed below.*

### **Booking a rehearsal**

Rehearsal bookings, times and dates are subject to availability and approval from a member of the Basement team. Basement Studio reserves the right to refuse and reschedule.

Bookings can be made by the following methods only and are not valid until confirmed -

Email: [info@basementwimborne.co.uk](mailto:info@basementwimborne.co.uk) Phone: 0797 636 3815

An individual will need to sign for a band and he/she will be responsible for the conduct of other band members & guests.

### **Payment**

Fees for the use of the rehearsal room are charged at the current tariff. Basement Studio reserves the right to change the fees with a minimum of 10 days notice.

Payment can be made by either cash or cheque. (Cheques made payable to 'Basement Studio Ltd.'). It is the responsibility of the band/artist to cover the cost of each session in full either in advance or on the day of rehearsal. Late payment will lead to an additional fee, and refusal to pay may lead to prosecution.

Basement Studio reserve the right to charge a refundable deposit prior to the commencement of rehearsal.

### **Cancellations**

**72 hours notice** is required for the cancellation or rescheduling of a session without charge; this includes weekends and bank holidays. If a session is cancelled or rescheduled with less than 72 hours notice, the full cost of the session will be charged. This is also applicable to weekly block bookings.

Allowances for cancellations due to extreme circumstances are made at the discretion of Basement Studio management.

## **Breakages and damages to studio or equipment**

If a piece of equipment breaks, please let us know. Although we check equipment as much as we can, sometimes things do break. Whether it's your fault or not the equipment will still need fixing.

Sometimes it's just general repairs but any damage caused to the studio or equipment due to misuse, abuse, or wilful vandalism will be charged to the band/individual. Refusal to pay for breakages will lead to exclusion and prosecution.

If an item of equipment is damaged or missing at the start of your session please report it immediately.

## **Other Rooms**

Please note that hire of the studio for rehearsal purposes is for the live room only. Any unauthorised use or interference with equipment/furniture from other rooms will incur an additional fee.

## **Cymbal and Snare hire**

Cymbals and snares may be hired from the studio at an additional cost and subject to availability. Payment and breakages terms and conditions apply.

If you wish to hire please let us know when you book your rehearsal.

## **Personal items/lost property**

Please make sure that you do not leave personal items unattended and ensure that you take all of your belongings with you when you leave. Basement Studio is not responsible for any items that are lost or damaged on the premises.

## **Theft**

The theft of any property or equipment from Basement Studio will not be tolerated and in such cases, appropriate legal action will be taken.

When leaving and entering the studio, please remember that the main door must be kept shut at all times. Any theft or damages that occur as a result of the door being left open will be chargeable to the band/artist.

## **Smoking**

Smoking is NOT permitted anywhere inside the studio complex. If you leave the premises to smoke, please ensure that you are a safe distance from the studio and that your cigarette stubs are disposed of appropriately.

## **Drugs**

The studio operates a zero tolerance policy on drugs. If you are suspected of or found to be in possession of ANY CLASS of drugs on the premises, you will be asked to leave and reported to the police.

## **Food/Drink**

You are permitted to bring your own food and drink into the rehearsal room; however, this must not be placed on any of the equipment under any circumstances. Any damage caused to studio equipment due to spillages and negligence with food and drink will be charged as per our damages policy above.

Basement Studio does not have refuse disposal facilities. Please take all rubbish home with you. Should we need to clear your rubbish/mess additional cleaning costs will be charged.

## **Earplugs**

Basement Studio encourages the use of earplugs in the studio environment. Please ensure that used disposable ear plugs are properly disposed of and not left discarded in the rehearsal room.

## **Drumsticks**

Broken drumsticks are a hazard to other room users and studio equipment. If you break a drumstick, please make sure that you remove it before you leave.

## **Key Holders**

If you have been given the responsibility of holding a key to Basement Studio the following conditions apply:

- 1 All keys remain the property of Basement Studio. Basement Studio may ask for the key to be returned at any time.
- 2 Possession of a key is your sole responsibility and under no circumstances may it be lent to another party.
- 3 Under NO CIRCUMSTANCES are you permitted to make a duplicate key.
- 4 In the event of losing your key, Basement Studio reserves the right to charge for replacement locks & keys.
- 5 Access to the studio is STRICTLY for periods that you have booked in advance only.
- 6 It is your responsibility to ensure that all lights, equipment & heating are switched off, that the building is left secured and that the gates are locked (where appropriate) when you leave. Failure to do so will incur an additional cost and removal of key holder privileges.

*If you cannot abide by these terms and conditions, please do not book a rehearsal.*